

**RIVERSIDE TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
February 16, 2017**

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, February 16, 2017 at 7:00 p.m., in the Elementary Cafeteria.

Present were: J. D'Agostino, D. Graf (arrived at 8:00 p.m.), M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, J. Lennon and R. Ehrich

Absent were: D. Potts and R. Russell

Dr. Parker led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on February 9, 2017 and posted at the Riverside Town Hall.

**CORRESPONDENCE**

NJSBA – School Board Notes dated January 27, 2017

On the motion by Mr. D 'Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho

Nay: 0

Carried

**STUDENT GOVERNMENT**

Jada Karp reported that the Relay for Life team made over \$600 at their Paint Night on January 6, 2017 and is still accepting donations through Mrs. Hunter. On January 11, 2017 the RHS Student Council attended the winter leadership conference at TCNJ. At the conference council President Brynn McCall was awarded the New Jersey High School Student Leader of the Year award. Riverside is honored to have Brynn and humbled that the state recognized her for being a great dedicated leader. This month the Student Council is focusing on reaching the \$1000 goal for our state charity. Council is selling Yankee candles and taking donations at sporting events, contact Mrs. Hunter if you would like to help us reach our goal. The RHS NHS is hosting the annual Red Cross Blood Drive on March 1 2017. Last year we were able to give a graduating member a \$500 scholarship for reaching our donation goal. Please consider helping us reach our goal this year. Contact Mrs. Hunter for an appointment.

**GOOD NEWS**

Mrs. Milch reported that the Riverside Township Board of Education 2017 Teachers of the Year have been announced Nancy Lopes Bivona in the elementary school, Kim Kirkpatrick in the middle school and Jennifer Asay Hunter in the high school. The Wrestling Team won the Freedom Division Championship under Coaches Kevin Landolt and Matt Abrams. In addition they made it to the second round of the NJSIAA tournament. They open individual District 22 competition this weekend at Howell High School. The Girls' Basketball team under coaches Scott Atkinson and Crystal Barbour won the Freedom Division and will open state tournament play at home against Burlington City on Tuesday. The boys' basketball team under coaches Carmine Cesare and Bill Jackamonis will open the state tournament at New Egypt on Tuesday. *Burlington County Times* has featured two RHS athletes in videos on their website: Hailey Russell and Samir Jones. Samir was also the subject of a front-page story on Sunday, February 12, 2017. Jeanquai Morton was the *Burlington County Times* Player of the Week for basketball and Kevin Rae was the *Burlington County Times* Wrestler of the Week. Sixteen talented Riverside High School students performed in Cabaret Night last Friday night. Eight Riverside High School students were inducted into the National Honor Society: seniors Lexie Conard and Cameron Jenkins and juniors Jada Karp, Katie Wallace, Makayla Jack, Delia Campos-Ferreira, Pat Tillinghast, and Miranda Webb.

**SPECIAL PRESENTATION**

Mr. Shumway recognized 4<sup>th</sup> grade students Adriana Luciano, Elizabeth Ramos, and Jordan Artes for their efforts to raise money for Jump Rope 4 Heart. Each received a special award for raising extra money for heart health research.

**STUDENTS OF THE MONTH**

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

**Elementary-** Taylor Grinnan, 3rd grade; Carey Drissel, 4th grade; Rory Felton (not present), 5th grade

**Middle School-** Alexandra Davan, 6th grade, Joelle McElroy, 7th grade; Celeste Tracey, 8th grade

**High School-** Alexis Bartlett, 9th grade; Joanna DiMiero, 10th grade; Jordan L. Lewis, 11th grade; Victoria Buziak, 12th grade.

**RIVERSIDE TOWNSHIP DISTRICT GOALS UPDATE**

Ms. Ehrich updated the progress toward the 2016-2017 district goals:

**Goal #1:** In the 2016-17 school year the Board of Education will hire a part-time Curriculum Coordinator. She will facilitate updating our curriculum and through meaningful sustained professional development, assist teachers in applying and implementing the NJ Learning Standards within daily instruction.

We are seeking BOE approval of the US History II curriculum this evening. The ELA K-5 framework has been completed and is currently being formatted with our learning resources. The K-5 Math framework has also been completed. Learning resource still to come.

Working on Math 6-8, Alg I, II and Geometry curricula.

On the science front staff and administration from the ES and MS recently visited the Mt. Holly School District to view their Next Generation Science Program in action. All agreed this was a highly productive endeavor.

The Curriculum Coordinators from Riverside and Delanco are getting ready to review and compare the Spanish 6-8 curriculums to ensure consistency of program going into the high school experience.

ESL PD going very well as we have one of our teachers participating in a yearlong teaching and learning program through Stockton University. Interestingly a former ESL teacher here Dr. Lois Spitzer wrote the grant and when we reached out to her she gladly opened a spot for Mrs. Perez-Wilchacky to attend.

Elementary teacher Shari Tishgart will be trained in Wilson Reading this year. On March 15<sup>th</sup> State BOE will approve Professional Standards for School Leaders. Dr. Szymanski will turn key this to the administrative team. Our five courses in the CAP program will be scrutinized because RCBC is going through a Middle States evaluation. PLC groups in the HS are currently reviewing writing standards and formative assessments.

The director has submitted a youth literacy grant through the Crayola Corporation which would allow us to purchase a Wilson Foundations Program for the ES. She has also arranged to have the Alice Paul Institute provide a free student assembly for middle school students.

**Goal #2:** Through the middle school Climate committee we will seek to improve middle school attendance and tardy numbers. We will reduce both absences and tardiness by 5% over 2015-16 final numbers respectively. Absences: 2,769, goal <2,630 and Tardy: 2,245, goal < 2,132.

The school climate committee has been established and is meeting on a regular basis. Two families were remanded to an appearance before Judge McInerney in January. The middle school administration has attended court ordered mediation with eleven parents and their children in February. The overall number of absences has decreased by 2.4% to date. The number of tardies has decreased by 3.6% to date. All students with no absences and tardies in the 2<sup>nd</sup> marking period were entered into a drawing for a 25.00 Target gift card.

The targeted intervention continues with guidance counselor intervention, teacher to student mentoring and parent conferencing with administration and guidance.

**Goal #3:** By June 2017 the BOE will approve eight (8) updated job descriptions.

After this evening's meeting we will have approved four job descriptions (Curriculum Coordinator, Sports Night Association Treasurer, Preschool and Basic Skills Aides). As a courtesy the REA has been consulted on all job descriptions. We are halfway to our goal.

The meeting was opened to the public. No one spoke at this time.

**APPROVAL OF MINUTES**

On the motion by Dr. Parker, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on January 12, 2017.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**APPROVAL OF FINANCIAL REPORTS**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (December 31, 2016), the Treasurer's Report (December 31, 2016), the Cafeteria Financial Report (December 31, 2016), the Student Activity Financial Report (December 31, 2016), Athletic Council (December 31, 2016) and the Budget Status Report (December 31, 2016), as attached.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**APPROVAL OF BILLS**

On the motion by Mr. D 'Agostino, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of February, 2017 bills for the Board of Education and the Cafeteria as attached.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**BUSINESS & FINANCIAL**

**Transfers**

On the motion by Mr. D 'Agostino, seconded by Mr. Holak, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-213-100-610-08	12-000-216-731-00	\$1,168.00
11-213-100-640-08	12-000-216-731-00	2,500.00
11-000-216-320-04	12-000-216-731-00	1,332.00
11-000-218-104-03	12-000-218-732-00	1,200.00
11-000-218-105-03	12-000-218-732-00	4,638.00
11-402-100-390-00	12-402-100-732-00	2,610.00

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Fire Drill and Security Report**

On the motion by Mr. D ‘Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the January, 2017 Fire Drill Report, submitted by Kurt Andress, Fire Marshal and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Chemical Hygiene Officer**

On the motion by Mr. D ‘Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby rescinds Gabrielle Gregory as the Chemical Hygiene Officer and appoints **Margaret Garvin** as the Chemical Hygiene Officer for the 2016-2017 school year.

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**PERSONNEL**

**Staff Development**

On the motion by Mr. D ‘Agostino, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2016-2017 school year as attached.

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Resignation**

On the motion by Mr. D ‘Agostino, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation, for the purpose of retirement, from **Wendell Steinhauer** as HS Math Teacher, effective September 1, 2017.

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

Mr. Mongon wished Mr. Steinhauer the best wishes in retirement.

**Leave Requests**

On the motion by Mr. D ‘Agostino, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leaves of absence for the employees listed below for the periods indicated.

<u>Employee</u>	<u>Position</u>	<u>Date</u>
<b>Caitlin McHugh</b>	ES Teacher – 3 <sup>rd</sup> Grade	March 3, 2017
<b>Jessica Bruton</b>	ES Basic Skills Instructional Aide	March 16-17, 2017

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Job Description**

On the motion by Mr. Holak, seconded by Mr. D ‘Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the job descriptions for Basic Skills Aide and Preschool Aide as attached.

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Spring Coach**

On the motion by Mr. Holak, seconded by Mr. D ‘Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following spring coach for the 2016-2017 school year at the contract salary listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Assistant Baseball Coach	<b>Robert Van Skiver</b>	\$5,633

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Resignation**

On the motion by Mr. McElroy, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation from **Gabrielle Gregory** as High School Chemistry teacher, effective end of the day on Thursday, February 9, 2017.

VOTE- Aye: J. D ‘Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Recission**

On the motion by Mr. McElroy, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby rescinds the contract of **Gabrielle Gregory** as MS Softball Coach for the 2016-2017 school year.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Family Leave/Unpaid Leave**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave request from **Kiona Fortune** from February 28, 2017 through May 30, 2017 and an unpaid leave from May 31, 2017 through June 21, 2017.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**STUDENTS**

**Home Instruction**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2016-2017 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
171033	01/13/17	02/13/17

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Out of District Placement**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placement for the 2016-2017 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
161151	B.C.S.S.S.D. (Alternative School Campus)	\$19,612.00
291000	B.C.S.S.S.D. (Elementary School Campus)	\$41,140.00 + \$37,750.00 (Aide)

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Field Trips**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2016-2017 school year as attached.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Spring Sports Schedules**

On the motion by Mr. Holak, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2016-2017 Spring Sports schedules as presented.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**HIB**

On the motion by Mr. Holak, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for February, 2017 as attached.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**PROGRAM**

**School Calendar**

On the motion by Mr. D 'Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the school calendar for the 2017-18 school year as attached.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Curriculum**

On the motion by Mr. D 'Agostino, seconded by Mr. Holak, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the US History II Curriculum, aligned to the New Jersey Student Learning Standards as presented.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, J. Mongon, S. Parker, and M. Pinho  
Nay: T. McElroy  
Carried

**FACILITIES**

**Facility Use**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2016-2017 school year as attached.

VOTE- Aye: J. D 'Agostino, M. Holak, R. Gonteski, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**COMMITTEE REPORTS**

**PERSONNEL & EMPLOYEE RELATIONS** – No Report

**FINANCE & INSURANCE** – A meeting is scheduled for March 7, 2017

**BUILDINGS & GROUNDS** – No Report

**ATHLETICS** – No Report

**POLICY** – No Report

**CURRICULUM** – No Report

**SAFETY & SECURITY** – No Report

**STUDENT GOVERNMENT** –A meeting is scheduled for February 23, 2017

**DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS** – No Report

**DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION** – No Report

**DELANCO REPRESENTATIVE** – Rose Gonteski reported that Delanco has set up a committee to explore options available to Delanco High School students. Mr. Mongon was her asked to let them know Riverside would like to meet with the committee.

**Acknowledgement of Visitors**

No one spoke at this time.

Mrs. Graf arrived at 8:00 p.m.

Jesse Adams, New Jersey School Boards Association Field Representative conducted CSA Evaluation training.

Mr. McElroy left the meeting at 8:55 p.m.

**ADJOURNMENT**

On the motion by Dr. Parker, seconded by Mr. Holak, and carried unanimously, the meeting was adjourned at 9:14 p.m.

Respectfully submitted,

Jodi Lennon  
Board Secretary